



## THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and regularly amended and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site ([www.shropshire.gov.uk](http://www.shropshire.gov.uk)). This edition supersedes all previous editions.

### Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mrs A Hartley (Deputy Leader); Mr T Barker; Mrs K Calder; Mr L Chapman; Mr S Charmley; Mr S Jones; Mr M Owen; Mr M Price; and Mrs C Wild. To view more details, please click on the following link: <http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk) or telephone 01743 252729.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 252729 or email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk).

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk) or telephone 01743 252729.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

## CABINET FORWARD PLAN FOR 3 JULY 2015 ONWARDS

**DECISION MAKER - Cabinet - 29 July 2015**

| Date of Meeting         | Purpose and Report title  | Key Decision | Portfolio Holder  | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker  | Date Uploaded onto Plan |
|-------------------------|---|--------------|---|------------------------------|--|-------------------------|
| Wednesday, 29 July 2015 | <b>Report of the Empty Homes Strategy Task and Finish Group</b> | Yes          | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) |                              | Karen Collier, Service Manager - Environmental Health Tel: 01743 251711 karen.collier@shropshire.gov.uk                        | Wednesday, 10 June 2015 |
| Wednesday, 29 July 2015 | <b>Report 1 - Financial Strategy 2015/2016 to 2025/2026</b>     | Yes          | Portfolio Holder for Resources, Finance and Support                           | Part Exempt                  | Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937 clare.charlesworth-jones@shropshire.gov.uk | Friday, 27 March 2015   |
| Wednesday, 29 July 2015 | <b>Revenue Monitor 2015/2016 Quarter 1</b>                      | Yes          | Portfolio Holder for Resources, Finance and Support                           |                              | Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk                | Friday, 27 March 2015   |
| Wednesday, 29 July 2015 | <b>Capital Monitor 2015/2016 Quarter 1</b>                      | Yes          | Portfolio Holder for Resources, Finance and Support                           |                              | Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937 cheryl.williams@shropshire.gov.uk                | Friday, 27 March 2015   |

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| Wednesday, 29 July 2015 | <b>Treasury Management Update - Quarter 1 2015/2016</b>                        | Yes | Portfolio Holder for Resources, Finance and Support                                      |  | Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072<br>justin.bridges@shropshire.gov.uk      | Friday, 27 March 2015 |
| Wednesday, 29 July 2015 | <b>Annual Treasury Report 2014/2015</b>  | Yes | Portfolio Holder for Resources, Finance and Support                                      |  | Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072<br>justin.bridges@shropshire.gov.uk      | Friday, 27 March 2015 |
| Wednesday, 29 July 2015 | <b>Draft Discretionary Housing Payments Scheme</b>                             | Yes | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)            |  | Chris Westwood, Contact Transfer Manager Tel: 07990085259<br>chris.westwood@shropshire.gov.uk            | Tuesday, 2 June 2015  |
| Wednesday, 29 July 2015 | <b>Draft Local Support and Prevention Fund Policy</b>                          | Yes | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)            |  | Chris Westwood, Contact Transfer Manager Tel: 07990085259<br>chris.westwood@shropshire.gov.uk            | Tuesday, 2 June 2015  |
| Wednesday, 29 July 2015 | <b>Place Plan Priorities and Community Infrastructure Levy 123 List Update</b> | Yes | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)            |  | Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869<br>andy.evans@shropshire.gov.uk | Tuesday, 9 June 2015  |
| Wednesday, 29 July 2015 | <b>Regulation of Investigatory Powers Policy</b>                               | Yes | Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North) |  | Frances Darling Tel: 01743 251715<br>frances.darling@shropshire.gov.uk                                   | Friday, 19 June 2015  |

| Wednesday, 29 July 2015                           | <b>Formal transfer of responsibility for the delivery of youth activities and the related budget from Shropshire Council to Shrewsbury Town Council</b> | Yes          | Deputy Leader and Portfolio Holder for Business, ip&e, Culture and Commissioning (North) | Exempt                       | Neil Willcox, Local Commissioning Manager<br>Tel: 01743 255051<br>neil.willcox@shropshire.gov.uk                                     | Monday, 1 June 2015      |
|---|---|--------------|--|------------------------------|--|--------------------------|
| Wednesday, 29 July 2015                           | <b>Greenacres Day Opportunities - Award of Contract</b>   | Yes          | Portfolio Holder for Adult Services and Commissioning (South)                            | Exempt                       | Ruth Houghton, Head of Social Care Improvement and Efficiency<br>Tel: 01743 254203<br>ruth.houghton@shropshire.gov.uk                | Tuesday, 13 January 2015 |
| Wednesday, 29 July 2015                           | <b>Commissioning Out Social Work Practice</b>   | Yes          | Portfolio Holder for Adult Services and Commissioning (South)                            | Exempt                       | Andy Begley, Head of Adult Social Care Operations<br>andy.begley@shropshire.gov.uk   | Monday, 11 May 2015      |
| <b>DECISION MAKER - Cabinet - 14 October 2015</b> |   |              |  |                              |  |                          |
| Date of Meeting                                   | Purpose and Report title  | Key Decision | Portfolio Holder   | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker  | Date Uploaded onto Plan  |
| Wednesday, 14 October 2015                        | <b>Report 2 - Financial Strategy 2015/2016 - 2025/2026</b>  | Yes          | Portfolio Holder for Resources, Finance and Support                                      |                              | Clare Charlesworth Jones, Manager Financial Advice - Forward Plan<br>Tel: 01743 255937<br>clare.charlesworth-jones@shropshire.gov.uk | Friday, 27 March 2015    |

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| Wednesday, 14 October 2015 | <b>Revenue Monitor 2015/2016 Quarter 2</b>                  | Yes | Portfolio Holder for Resources, Finance and Support           |        | Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937<br>cheryl.williams@shropshire.gov.uk | Friday, 27 March 2015      |
| Wednesday, 14 October 2015 | <b>Capital Monitor 2015/2016 Quarter 2</b>                  | Yes | Portfolio Holder for Resources, Finance and Support           |        | Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937<br>cheryl.williams@shropshire.gov.uk | Friday, 27 March 2015      |
| Wednesday, 14 October 2015 | <b>Quarter 1 Performance Report 2015/2016</b>               | Yes | Tim Barker, Portfolio Holder                                  |        | Tom Dodds, Performance Manager Tel: 01743 252011<br>tom.dodds@shropshire.gov.uk                                    | Thursday, 26 February 2015 |
| Wednesday, 14 October 2015 | <b>Asset Management Strategy for Highways and Transport</b> | Yes | Portfolio Holder for Highways and Transport                   |        | Chris Edwards, Area Commissioner South<br>chris.edwards@shropshire.gov.uk  | Tuesday, 7 July 2015       |
| Wednesday, 14 October 2015 | <b>Commissioning Out Social Work Practice</b>               | Yes | Portfolio Holder for Adult Services and Commissioning (South) | Exempt | Andy Begley, Head of Adult Social Care Operations<br>andy.begley@shropshire.gov.uk                                 | Monday, 11 May 2015        |

**DECISION MAKER - Cabinet - 9th December 2015**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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| Wednesday, 9 December 2015 | <b>Treasury Management Update - Quarter 2 2015/2016</b>    | Yes | Portfolio Holder for Resources, Finance and Support |  | Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072<br>justin.bridges@shropshire.gov.uk                               | Friday, 27 March 2015      |
| Wednesday, 9 December 2015 | <b>Treasury Strategy 2015/2016 - Mid Year Review</b>       | Yes | Portfolio Holder for Resources, Finance and Support |  | Justin Bridges, Head of Treasury and Pensions Tel: 01743 252072<br>justin.bridges@shropshire.gov.uk                               | Friday, 27 March 2015      |
| Wednesday, 9 December 2015 | <b>Report 3 - Financial Strategy 2015/2016 - 2025/2026</b> | Yes | Portfolio Holder for Resources, Finance and Support |  | Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937<br>clare.charlesworth-jones@shropshire.gov.uk | Friday, 27 March 2015      |
| Wednesday, 9 December 2015 | <b>Capital Strategy 2015/2016 - 2019/2020 Draft</b>        | Yes | Portfolio Holder for Resources, Finance and Support |  | Cheryl Williams, Head of Financial Management and Reporting Tel: 01743 258937<br>cheryl.williams@shropshire.gov.uk                | Friday, 27 March 2015      |
| Wednesday, 9 December 2015 | <b>Setting the Council Tax Taxbase for 2016/2017</b>       | Yes | Portfolio Holder for Resources, Finance and Support |  | Clare Charlesworth Jones, Manager Financial Advice - Forward Plan Tel: 01743 255937<br>clare.charlesworth-jones@shropshire.gov.uk | Friday, 27 March 2015      |
| Wednesday, 9 December 2015 | <b>Quarter 2 2015/2016 Performance Report</b>              | Yes | Tim Barker, Portfolio Holder                        |  | Tom Dodds, Performance Manager Tel: 01743 252011<br>tom.dodds@shropshire.gov.uk   | Thursday, 26 February 2015 |

| Wednesday, 9 December 2015                           | <b>Improved Swimming Facilities for Shrewsbury</b>  | Yes          | Portfolio Holder for Business Growth, ipe, Culture and Commissioning (North)  |                              | George Candler, Director of Commissioning Tel: 01743 255003<br>george.candler@shropshire.gov.uk                                   | Thursday, 31 July 2014  |
|--|---|--------------|---|------------------------------|---|-------------------------|
| Wednesday, 9 December 2015                           | <b>Delegation of functions to Birmingham City Council for the purposes of Illegal Money Lending Enforcement</b> | Yes          | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) |                              | Frances Darling Tel: 01743 251715<br>frances.darling@shropshire.gov.uk  | Monday, 29 June 2015    |
| <b>DECISION MAKER - Cabinet - 10th February 2016</b> |   |              |   |                              |   |                         |
| Date of Meeting                                      | Purpose and Report title  | Key Decision | Portfolio Holder  | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker   | Date Uploaded onto Plan |
| Wednesday, 10 February 2016                          | <b>Revenue Monitor 2015/2016 - Quarter 3</b>  | Yes          | Portfolio Holder for Resources, Finance and Support                           |                              | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001<br>james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |
| Wednesday, 10 February 2016                          | <b>Capital Monitoring 2015/2016 - Quarter 3</b>   | Yes          | Portfolio Holder for Resources, Finance and Support                           |                              | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001<br>james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |

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| Wednesday, 10 February 2016 | <b>Financial Strategy 2015/2016 - 2025/2026 - Final</b> | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |
| Wednesday, 10 February 2016 | <b>Capital Strategy 2015/2016 - 2019/2020 - Final</b>   | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |
| Wednesday, 10 February 2016 | <b>Robustness of Estimates and Adequacy of Reserves</b> | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |
| Wednesday, 10 February 2016 | <b>Estimated Collection Fund Out-turn 2015/2016</b>     | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |
| Wednesday, 10 February 2016 | <b>Fees and Charges 2016/2017</b>                       | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015 |



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| Wednesday, 10 February 2016 | <b>Treasury Strategy 2016/2017</b>                      | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015    |
| Wednesday, 10 February 2016 | <b>Treasury Management Update - Quarter 3 2015/2016</b> | Yes | Portfolio Holder for Resources, Finance and Support |  | James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk | Thursday, 23 April 2015    |
| Wednesday, 10 February 2016 | <b>Quarter 3 2015/2016 Performance Report</b>           | Yes | Tim Barker, Portfolio Holder                        |  | Tom Dodds, Performance Manager Tel: 01743 252011 tom.dodds@shropshire.gov.uk   | Thursday, 26 February 2015 |

**DECISION MAKER - Deputy Leader & Portfolio Holder for Business Growth, ip&e, Culture and Commissioning (North) - No items known to date**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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**DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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**DECISION MAKER - Portfolio Holder for Children's Services - Ann Hartley**

| Date of Meeting                    | Purpose and Report title   | Key Decision | Portfolio Holder                         | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker                           | Date Uploaded onto Plan |
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| Not before Tuesday, 7th July, 2015 | <b>Transport Policy for Children's Services</b><br><i>(Item previously included in the Forward Plan under the remit of Cabinet.)</i> | Yes          | Portfolio Holder for Children's Services |                              | Karen Bradshaw, Director of Childrens Services Tel: 01743 254201<br>Karen.Bradshaw@shropshire.gov.uk              | Friday, 9 January 2015  |
| Monday, 13 July 2015               | <b>Decision to consult on school closure</b>   | Yes          | Portfolio Holder for Children's Services |                              | Karen Bradshaw, Director of Childrens Services Tel: 01743 254201<br>Karen.Bradshaw@shropshire.gov.uk              | Wednesday, 3 June 2015  |
| Tuesday, 21 July 2015              | <b>Foster Carer Payment for Skills</b>   | Yes          | Portfolio Holder for Children's Services |                              | Tina Russell, Head of Children's Social Care and Safeguarding Tel: 01743 254254<br>tina.russell@shropshire.gov.uk | Tuesday, 26 May 2015    |
| Tuesday, 21 July 2015              | <b>Finance Permanency Policy</b>   | Yes          | Portfolio Holder for Children's Services |                              | Tina Russell, Head of Children's Social Care and Safeguarding Tel: 01743 254254<br>tina.russell@shropshire.gov.uk | Wednesday, 10 June 2015 |

**DECISION MAKER - Portfolio Holder for Health - Karen Calder - no items known to date**

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| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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**DECISION MAKER - Portfolio Holder for Highways and Transport - Simon Jones and/or Area Commissioner (South)**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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| Friday, 24 July 2015 | <b>Prioritisation of schemes for Integrated Transport Block Funding</b> | Yes | Portfolio Holder for Highways and Transport |  | Chris Edwards, Area Commissioner South<br>chris.edwards@shropshire.gov.uk | Thursday, 11 June 2015 |
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**DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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**DECISION MAKER - Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) - Malcolm Price**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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| Not before Tuesday, 7th July, 2015  | <b>Minor Amendments to the Shropshire Affordable Housing Allocations Policy and Scheme</b> | Yes          | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) |                              | Andy Begley, Head of Adult Social Care Operations<br>andy.begley@shropshire.gov.uk              | Thursday, 28 August 2014 |
|---|--|--------------|---|------------------------------|---|--------------------------|
| Not before Monday, 3rd August, 2015   | <b>Oakland and Glebe Land, Bayston Hill - Planning Brief</b>                               | Yes          | Portfolio Holder for Regulatory Services, Housing and Commissioning (Central) |                              | Steph Jackson, Head of Commercial Services Tel: 01743 253862<br>steph.jackson@shropshire.gov.uk | Wednesday, 17 June 2015  |
| <b>DECISION MAKER - Portfolio Holder for Resources, Finance and Support - Mike Owen</b> |  |              |   |                              |   |                          |
| Date of Meeting   | Purpose and Report title   | Key Decision | Portfolio Holder  | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker         | Date Uploaded onto Plan  |
| Tuesday, 28 July 2015   | <b>Health and Safety Annual report</b>   | No           | Portfolio Holder for Resources, Finance and Support                           |                              | Michele Leith<br>michele.leith@shropshire.gov.uk  | Friday, 10 July 2015     |
| Wednesday, 22 July 2015   | <b>Disposal of Properties</b>  | Yes          | Portfolio Holder for Resources, Finance and Support                           | Exempt                       | Steph Jackson, Head of Commercial Services Tel: 01743 253862<br>steph.jackson@shropshire.gov.uk | Wednesday, 17 June 2015  |
| Tuesday, 25 August 2015   | <b>Disposal of property in Shrewsbury</b>  | Yes          | Portfolio Holder for Resources, Finance and Support                           | Exempt                       | Steph Jackson, Head of Commercial Services Tel: 01743 253862<br>steph.jackson@shropshire.gov.uk | Tuesday, 21 July 2015    |

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| Tuesday, 25 August 2015 | <b>Community Asset Transfer for Gatacre Playing Fields</b> | Yes | Portfolio Holder for Resources, Finance and Support |  | Steph Jackson, Head of Commercial Services Tel: 01743 253862<br>steph.jackson@shropshire.gov.uk | Thursday, 23 July 2015 |
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**DECISION MAKER - Portfolio Holder for University Centre & Shrewsbury BID - Claire Wild - No items known to date**

| Date of Meeting | Purpose and Report title | Key Decision | Portfolio Holder | Report Exempt / confidential | Contact for further information re documents / report to be submitted to decision maker | Date Uploaded onto Plan |
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Date of Publication – 29 June 2015